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6-2309

ADP 4 1954

MEMORANDUM FOR: Deputy Director (Administration)

25X1A

SUBJECT: Reclassification Actions on Three Administrative positions in [REDACTED], FE Division, DD/P.

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1. I had a discussion this morning with the Chief, Administration, DD/P and he immediately agreed as to the desirability for the Management Staff to always raise a question. He also agreed that FE's position [REDACTED], as reflected in the attached, is inconsistent within itself and does not deal with the real point of the matter.

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2. The Chief, Administration, DD/P says that even though it is policy to centralize administrative positions in the Division, that in this case, [REDACTED] of FE, in view of the size of it and the envisioned growth of it, he cannot remove these administrative positions to a centralized Division area.

3. Hence the whole matter becomes principally that of reclassification, of which the AD/Personnel has approved. In effect, this action is a "surfacing" one, i.e., proper job description instead of burying them under another category.

4. Therefore, the Management Staff withdraws its previous position and recommends that you approve the reclassification and surfacing.

[REDACTED]
Chief, Management Staff

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attachments

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APPROVED:

Date _____

L.K. WHITE
Deputy Director
(Administration)

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